



PAN AMERICAN HEALTH ORGANIZATION
WORLD HEALTH ORGANIZATION



131st SESSION OF THE EXECUTIVE COMMITTEE

Washington, D.C., USA, 27 septiembre 2002

CE131/FR (Eng.)
27 September 2002
ORIGINAL: SPANISH

FINAL REPORT

CONTENTS

	<i>Page</i>
Opening of the Session	4
Procedural Matters	4
Officers.....	4
Adoption of the Agenda.....	5
Committee Matters	5
Election of Two Members to the Subcommittee on Planning and Programming.....	5
Election of Three Members to the Subcommittee on Women, Health, and Development.....	5
Election of One Member to the Standing Committee on Nongovernmental Organizations.....	5
Governing Body Matters	5
Dates and Proposed Topics for the 37 th Session of the Subcommittee on Planning and Programming.....	5
Dates of the 20 th Session of the Subcommittee on Women, Health, and Development.....	6
Dates of the 132 nd Session of the Executive Committee.....	6
Dates of the 44 th Directing Council, 55 th Session of the Regional Committee of WHO for the Americas.....	7
Financial Matters	7
PAHO Financial Rules.....	7
Other Matters	8
Closing of the Session	8
Resolutions and Decisions	9
Resolutions	9
CE131.R1 PAHO Financial Rules.....	9

CONTENTS (*cont.*)

Page

Resolutions and Decisions (*cont.*)

<i>Decisions</i>	9
CE131(D1) Adoption of the Agenda	9
CE131(D2) Election of Two Members to the Subcommittee on Planning and Programming	10
CE131(D3) Election of Three Members to the Subcommittee on Women, Health, and Development	10
CE131(D4) Election of One Member to the Standing Committee on Nongovernmental Organizations.....	10
CE131(D5) Dates and Proposed Topics for the 37 th Session of the Subcommittee on Planning and Programming	10
CE131(D6) Dates of the 20 th Session of the Subcommittee on Women, Health, and Development.....	11
CE131(D7) Dates of the 132 nd Session of the Executive Committee.....	11
CE131(D8) Dates of the 44 th Directing Council, 55 th Session of the Regional Committee of WHO for the Americas	11

Annexes

- Annex A. Agenda
- Annex B. List of Participants

FINAL REPORT

Opening of the Session

The 131st Session of the Executive Committee was held at the Headquarters of the Pan American Health Organization in Washington, D.C., on 27 September 2002. The session was attended by representatives of the following nine Members of the Executive Committee: Dominica, Dominican Republic, El Salvador, Honduras, Jamaica, Paraguay, Peru, United States, and Uruguay. Also present in an observer capacity were representatives of the following other Member States: Barbados, Canada, Cuba, and Mexico.

Mrs. Beatriz Rivas (Uruguay, Vice President of the Executive Committee at its 129th and 130th Sessions) opened the session and welcomed the participants, extending a special welcome to the new members of the Committee just elected by the 26th Pan American Sanitary Conference: Dominica, Paraguay, and United States of America.

Procedural Matters

Officers

Pursuant to Rule 15 of its Rules of Procedure, the Committee elected the following Member States to serve as officers for its 131st and 132nd sessions:

<i>President:</i>	Peru	(Dr. Fernando Carbone Campoverde)
<i>Vice President:</i>	Jamaica	(Dr. Barrington Wint)
<i>Rapporteur:</i>	Dominican Republic	(Dr. José Rodríguez Soldevila)

Sir George A. O. Alleyne, Director of the Pan American Sanitary Bureau (PASB), served as Secretary ex officio, and Dr. David Brandling-Bennett, Deputy Director of PASB, served as Technical Secretary.

Adoption of the Agenda (Document CE131/1)

Pursuant to Rule 9 of its Rules of Procedure, the Committee adopted the provisional agenda prepared by the Secretariat (Decision CE131(D1)).

Committee Matters

Election of Two Members to the Subcommittee on Planning and Programming

Peru and Uruguay were elected to serve on the Subcommittee on Planning and Programming on the expiration of the periods of office of Canada and Guyana on the Executive Committee (Decision CE131(D2)).

Election of Three Members to the Subcommittee on Women, Health, and Development

Dominica and Paraguay were elected to the Subcommittee on Women, Health, and Development to replace Cuba and Nicaragua, whose terms of office on the Executive Committee expired in September 2001. The United States of America, whose prior term of office on the Executive Committee also expired in September 2001, was reelected to the Subcommittee (Decision CE131(D3)).

Election of One Member State to the Standing Committee on Nongovernmental Organizations

The United States of America was elected to serve on the Standing Committee on Nongovernmental Organizations on the expiration of the period of office of Bolivia on the Executive Committee (Decision CE131(D4)).

Governing Body Matters

Dates and Proposed Topics for the 37th Session of the Subcommittee on Planning and Programming

The Committee decided that the 37th Session of the Subcommittee on Planning and Programming (SPP) would be held on 26-28 March 2003.

The Director pointed out that the 26th Pan American Sanitary Conference had requested that the Governing Bodies consider several matters in 2003, including monitoring and evaluation of the Strategic Plan for 2003–2007, maternal mortality, and family and health. Accordingly, those items should be placed on the Subcommittee's

agenda. The Subcommittee would also need to examine the Organization's proposed Biennial Program Budget for 2004–2005. In addition, he proposed the following topics, which had never been considered by the SPP, for consideration at the 37th Session: health and obesity and overweight, cervical cancer, globalization and health, and healthy housing.

Delegates suggested several other possible topics, including blindness prevention, health of indigenous peoples, death and the health system response to dying patients, preparation for the next influenza pandemic, a regional plan of action for combating *Aedes aegypti*, traffic accidents, diabetes, and mental illness, especially depression and the move towards community-based mental health care. In relation to maternal mortality, it was suggested that there be a focus on the issues of surveillance and the need to improve communication messages. As for health and obesity, it was proposed that the Subcommittee also consider the closely related subject of physical activity.

The Director suggested that that the Committee allow the Secretariat to develop the agenda, taking into account the topics proposed by delegates, the priority attached to some items by the 26th Pan American Sanitary Conference, the frequency with which matters had been considered in the past, and the time available for the session. It would probably not be possible to include all of the items, but those that were not considered in 2003 could be taken up in 2004.

The Committee agreed that the Secretariat would draw up the agenda for the 37th Session of the SPP, bearing in mind the foregoing considerations.

The Committee adopted Decision CE131(D5) on this item.

Dates of the 20th Session of the Subcommittee on Women, Health, and Development

The Committee decided that the 20th Session of the Subcommittee on Women, Health, and Development would be held on 25 and 26 March 2003, immediately preceding the 37th Session of the SPP (Decision CE131(D6)).

Dates of the 132nd Session of the Executive Committee

The Committee decided to hold its 132nd Session on 23-27 June 2003 (Decision CE131(D7)).

Dates of the 44th Directing Council, 55th Session of the Regional Committee of WHO for the Americas

The Committee decided that the 44th Directing Council would be held on 22-26 September 2003 (Decision CE131(D8)).

Financial Matters

PAHO Financial Rules (Document CE131/2)

Mr. Mark Matthews (Chief, Department of Budget and Finance, PAHO) outlined the proposed revisions to the PAHO Financial Rules, which had been modified to ensure consistency with the revised Financial Regulations, recently approved by the 26th Pan American Sanitary Conference. To the extent practical and possible, the rules had also been made consistent with the revised WHO Financial Rules. The proposed changes included reorganization of materials to provide direct linkage with the Regulations, reclassification of some rules as regulations, deletion of rules that duplicated the requirements of the United Nations accounting and reporting standards, clarification of responsibilities and delegations of authority, editing to eliminate extraneous and duplicative materials, and a new rule introducing the Investment Committee.

Though an investment committee had been operating for some time, there had been no specific linkage between the operations of that committee and the Financial Regulations on investments. The proposed new rule set forth the structure and responsibilities of the committee. Other proposed rule changes shifted administrative responsibilities, such as issuing allotments and granting various exceptions and approvals, from the Director to the Chief of Administration.

The Secretariat believed that the proposed rules represented a considerable improvement over the existing Rules in that they were presented in a clear and orderly manner, reflected the revised Financial Regulations, and were consistent with currently accepted financial practices and controls. Although the proposed changes were rather extensive, the basic requirements of the existing Financial Rules had not changed substantially.

In accordance with Financial Regulation 16.3, the Executive Committee was asked to confirm the revised rules and forward them to the 44th Directing Council for its information.

In the discussion that followed, several delegates asked questions regarding the extent of the Chief of Administration's authority in issuing allotments and regarding

limits on the amounts that could be drawn from the Working Capital Fund for unforeseen and extraordinary expenses.

In relation to the issuance of allotments, Dr. Alleyne explained that the Director initially approved the allocation of funds and the amounts to be made available for allotment. Hence, there was an intrinsic limit to the amount which the Chief of Administration could authorize. As for the Working Capital Fund, Mr. Matthews noted that the resources in the Working Capital Fund were capped at US\$15 million, but the expenditures financed out of the Fund seldom came anywhere near that limit. In only one case during his time with PAHO had the Fund been drawn down completely, and that case—which had involved a legal settlement with a former Pan American center—had been highly extraordinary. He assured the Committee that all expenditures from the Fund were carefully scrutinized by both internal and external auditors and that the resources were used only in emergency situations. He also pointed out that Document CE131/2 proposed no changes in the Financial Rules pertaining to the Working Capital Fund.

Delegates who had specific questions or concerns with regard to the Financial Rules were invited to submit them in writing to the Secretariat.

The Committee adopted Resolution CE131.R1, confirming the changes to the Financial Rules.

Other Matters

The Delegates of Dominica, Paraguay, and the United States thanked the other Member States for having elected them to the Executive Committee and expressed their appreciation to the Director for his leadership and years of dedicated service to the Organization.

Closing of the Session

The President also expressed his thanks and best wishes to the Director and then declared the 131st Session closed.

Resolutions and Decisions

Resolutions

In the course of the 131st Session, the Executive Committee adopted the following resolution:

CE131.R1: Revision to the PAHO Financial Rules

THE 131st SESSION OF THE EXECUTIVE COMMITTEE,

Having considered the Director's presentation on the revisions proposed to the Financial Rules of the Pan American Health Organization in Document CE131/2; and

Taking into consideration that the revisions will provide consistency with the Financial Regulations adopted by the 26th Pan American Sanitary Conference and will provide greater conformity with the current Financial Rules of the World Health Organization,

RESOLVES:

To confirm the changes requested by the Director in the Financial Rules of the Organization as they appear in Annex C of Document CE131/2 and to forward the revised Financial Rules to, and for the information of, the 44th Directing Council.

(Single meeting, 27 September 2002)

Decisions

In the course of the 131st Session, the Executive Committee took the following decisions:

CE131(D1) Adoption of the Agenda

Pursuant to Rule 9 of the Rules of Procedure of the Executive Committee, the Committee adopted the agenda submitted by the Director (Document CE131/1).

(Single meeting, 27 September 2002)

CE131(D2) Election of Two Members to the Subcommittee on Planning and Programming

Peru and Uruguay were elected to serve on the Subcommittee on Planning and Programming.

(Single meeting, 27 September 2002)

CE131(D3) Election of Three Members to the Subcommittee on Women, Health, and Development

Dominica, Paraguay, and the United States of America were elected to serve on the Subcommittee on Women, Health, and Development.

(Single meeting, 27 September 2002)

CE131(D4) Election of One Member to the Standing Committee on Nongovernmental Organizations

The United States of America was elected to serve on the Standing Committee on Nongovernmental Organizations.

(Single meeting, 27 September 2002)

CE131(D5) Dates and Proposed Topics for the 37th Session of the Subcommittee on Planning and Programming

The Committee decided that the 37th Session of the Subcommittee on Planning and Programming would be held on 26–28 March 2002, at the Headquarters of the Pan American Health Organization in Washington, D.C. The Committee also authorized the Secretariat to draw up the agenda for the session, bearing in mind the topics proposed by Members and the requests from the 26th Pan American Sanitary Conference that certain items be included on the agendas of the Governing Bodies in 2003.

(Single meeting, 27 September 2002)

CE131(D6) Dates of the 20th Session of the Subcommittee on Women, Health, and Development

The Committee decided that the 20th Session of the Subcommittee on Women, Health, and Development would be held on 25 and 26 March 2003.

(Single meeting, 27 September 2002)

CE131(D7) Dates of the 132nd Session of the Executive Committee

Pursuant to Article 17.A of the PAHO Constitution, the Committee set the dates for its first regular session in the year 2003, the 132nd Session, to be held on 23–27 June 2003.

(Single meeting, 27 September 2002)

CE131(D8) Dates of the 44th Directing Council, 55th Session of the Regional Committee of WHO for the Americas

Pursuant to Article 12.A of the PAHO Constitution and Rule 1 of the Rules of Procedure of the Directing Council, the Committee authorized the Director to convene the 44th Directing Council, 55th Session of the Regional Committee of WHO for the Americas, for the period 22–26 September 2003.

(Single meeting, 27 September 2002)

IN WITNESS WHEREOF, the President of the Executive Committee and the Secretary ex officio, Director of the Pan American Sanitary Bureau, sign the present Final Report in the Spanish and English languages, both texts being equally authentic.

DONE in Washington, D.C., United States of America, on this twenty-seventh day of September in the year two thousand two. The Secretary shall deposit the original texts in the archives of the Pan American Sanitary Bureau and shall send copies thereof to the Member States of the Organization.

Fernando Carbone Campoverde
Delegate of Peru
President of the 131st Session
of the Executive Committee

George A. O. Alleyne
Secretary ex officio of the 131st Session
of the Executive Committee
Director of the Pan American Sanitary Bureau

AGENDA

1. OPENING OF THE SESSION

2. PROCEDURAL MATTERS

- 2.1 Election of the President, Vice President, and Rapporteur of the Executive Committee
- 2.2 Adoption of the Agenda

3. COMMITTEE MATTERS

- 3.1 Election of Two Members to the Subcommittee on Planning and Programming on the Expiration of the Periods of Office of Canada and Guyana on the Executive Committee
- 3.2 Election of Three Members to the Subcommittee on Women, Health and Development
- 3.3 Election of One Member to the Standing Committee on Nongovernmental Organizations on the Expiration of the Period of Office of Bolivia on the Executive Committee

4. GOVERNING BODY MATTERS

- 4.1 Dates and Proposed Topics of the 37th Session of the Subcommittee on Planning and Programming
- 4.2 Dates of the 20th Session of the Subcommittee on Women, Health, and Development
- 4.3 Dates of the 132nd Session of the Executive Committee
- 4.4 Dates of the 44th Direction Council, 55th Session of the Regional Committee of WHO for the Americas

AGENDA *(cont.)*

5. FINANCIAL MATTERS

5.1. PAHO Financial Rules

6. OTHER MATTERS

**LIST OF PARTICIPANTS
LISTA DE PARTICIPANTES**

**Members of the Committee
Miembros del Comité**

Dominica

Hon. Herbert Sabaroche
Minister of Health and Social Security
Ministry of Health and Social Security
Roseau

**Dominican Republic
República Dominicana**

Dr. José Rodríguez Soldevila
Secretario de Estado de Salud Pública y Asistencia Social
Secretaría de Salud Pública y Asistencia Social
Santo Domingo

Honduras

Lic. Elías Lizardo Zelaya
Secretario de Salud
Secretaría de Estado en el Despacho de Salud
Tegucigalpa

Jamaica

Dr. Barrington Wint
Chief Medical Officer
Ministry of Health
Kingston

Members of the Committee (cont.)

Miembros del Comité (cont.)

Paraguay

Dr. Roberto E. Dullak Peña
Director General de Planificación y Evaluación
Ministerio de Salud Pública y Bienestar Social
Asunción

**Peru
Perú**

Dr. Fernando Carbone Campoverde
Ministro de Salud
Ministerio de Salud
Lima

Dr. Luis Canales Cárdenas
Director General
Oficina de Financiación, Inversiones
y Cooperación Externa
Ministerio de Salud
Lima

**United States of America
Estados Unidos de América**

Ms. Mary Lou Valdez
Associate Director for Multilateral Affairs
Office of Global Health Affairs
Department of Health and Human Services
Rockville, Maryland

Members of the Committee (*cont.*)
Miembros del Comité (*cont.*)

Uruguay

Sra. Beatriz Rivas
Directora Cooperación Internacional
Ministerio de Salud Pública
Montevideo

OBSERVERS/OBSERVADORES

Member States *Estados Miembros*

Barbados

Hon. Jerome X. Walcott
Minister of Health
Ministry of Health
St. Michael

Cuba

Dr. Antonio D. González Fernández
Director de Relaciones Internacionales
Ministerio de Salud Pública
La Habana

Canada **Canadá**

Mr. Nick Previsich
Senior Science Advisor
Health Canada, International Affairs Directorate
Ottawa

Mexico **México**

Lic. Eduardo Jaramillo Navarrete
Director General de Relaciones Internacionales
Secretaría de Salud
México, D.F.

Associate Member
Miembro Asociado

Puerto Rico

Dra. Aida González Gregory
Subsecretaria de Salud
Departamento de Salud
San Juan

Dr. Raul G. Castellanos Bran
Director de la Oficina de Coordinación de OPS/OMS
San Juan

**PAN AMERICAN HEALTH ORGANIZATION
ORGANIZACIÓN PANAMERICANA DE LA SALUD**

**Director and Secretary ex officio of the Committee
Director y Secretario ex officio del Comité**

Dr. George A. O. Alleyne
Director

**Advisers to the Director
Asesores del Director**

Dr. David Brandling-Bennett
Deputy Director
Director Adjunto

Dr. Mirta Roses Periago
Assistant Director
Subdirectora

Mr. Eric J. Boswell
Chief of Administration
Jefe de Administración

Dr. Juan Antonio Casas
Director, Division of Health and Human Development
Director, División de Salud y Desarrollo Humano

Dr. María Teresa Cerqueira
Director, Division of Health Promotion and Protection
Directora, División de Promoción y Protección de la Salud

Dr. Stephen J. Corber
Director, Division of Disease Prevention and Control
Director, División de Prevención y Control de Enfermedades

Dr. Ciro de Quadros
Director, Division of Vaccines and Immunization
Director, División de Vacunas e Inmunización

PAN AMERICAN HEALTH ORGANIZATION (cont.)
ORGANIZACIÓN PANAMERICANA DE LA SALUD (cont.)

Advisers to the Director (cont.)
Asesores del Director (cont.)

Dr. Daniel López Acuña
Director, Division of Health Systems and Services Development
Director, División de Desarrollo de Sistemas y Servicios de Salud

Dr. Mauricio Pardón
Director, Division of Health and Environment
Director, División de Salud y Ambiente

Dr. Carlos Castillo-Salgado
Chief, Special Program for Health Analysis
Jefe, Programa Especial de Análisis de Salud

Dr. Irene Klinger
Chief, Office of External Relations
Jefa, Oficina de Relaciones Externas

Mr. Philip MacMillan
Chief, Department of Personnel
Jefe, Departamento de Personal

Mr. Mark Matthews
Chief, Department of Budget and Finance
Jefe, Departamento de Presupuesto y Finanzas

Dr. Karen Sealey
Chief, Office of Analysis and Strategic Planning
Jefa, Oficina de Análisis y Planificación Estratégica

Legal Counsel
Asesora Jurídica

Dr. Heidi V. Jiménez

PAN AMERICAN HEALTH ORGANIZATION (*cont.*)
ORGANIZACIÓN PANAMERICANA DE LA SALUD (*cont.*)

Acting Chief, Department of General Services
Jefe Interino, Departamento de Servicios Generales

Mr. Emilio del Campo

Chief, Conference and Secretariat Services
Jefa, Servicios de Conferencias y Secretaría

Ms. Rosa Irene Otero